

MANAS

Michigan Association of Nurse Anesthetists Students



“MANAS By-Laws”

Purpose

MANAS, established in 1995, is an educational, professional, and social organization designed to heighten the level of professional awareness of graduate students in nurse anesthesia. It serves as both a catalyst for professional identity and a valuable networking source for those who actively participate.

Membership

Membership is open to all students enrolled in an accredited nurse anesthesia program in the state of Michigan. The association shall not discriminate against members on the basis of race, creed, sex, age, handicap, color, religion, national origin or ancestry, marital status, or veteran status. This organization shall strive to build a community that welcomes and honors all persons and provides equal opportunity in participation.

Officers / Positions

The officers of the association shall be the President, Secretary, and Treasurer.

President (Senior student) —

The President shall be the principal officer of the association and shall, in general, supervise and direct the affairs of the association.

The President shall preside at all general meetings of the association.

The President may sign any documents, which the Executive Committee has authorized to be executed.

The President is authorized to act in the event of any contingency or emergency not covered by the bylaws.

The President shall be a member of the MANA Public Relations committee.

The President shall communicate the student association's goals and activities by contributing to each issue of *The Connector*.

The President shall speak at the spring and fall MANA conference meetings.

Secretary (Senior student) —

The Secretary shall serve as Executive Secretary, documenting the minutes of the Executive Committee and other MANAS meetings.

The Secretary shall perform the duties of the President, in the absence of the President.

The Secretary shall coordinate and facilitate communication processes amongst members of the various programs, members of MANA, and program faculty.

The Secretary shall coordinate correspondence for students of each program.

The Secretary shall oversee the printing and distribution of all materials presented by this association.

Treasurer (Senior student) —

The Treasurer shall be in charge of the financial affairs of the association and shall keep accurate books of account, which are available at all times for inspection by any officer of the association.

The Treasurer shall keep and maintain all records from previous Treasurers.

The Treasurer shall perform the duties of the President, in the absence of the President or Secretary.

The Treasurer shall coordinate and supervise fundraising activities of the association.

Executive Committee

The Executive Committee shall be composed of the President, Secretary, Treasurer and one student representative from each of the educational programs. The Executive Committee shall manage the affairs of the association.

Meetings

The Executive Committee shall meet two times yearly. Meetings shall take place at the spring and fall MANA conference meetings. They shall also take place in between the spring and fall meetings, at such times and locations as the officers of the association designate.

All members of the association may participate in any and all Executive Committee meetings as advisors to the committee, but shall have no executive vote.

Special meetings of the Executive Committee may be called by or at the request of any of the officers of the association and must be given a seven-day notice.

Duties

The Executive Committee shall —

1. Respect the wishes of the majority of the membership.
2. Attend meetings of the association.
3. Be the administrative authority of the association and shall consider its activities and determine its policies.
4. Solicit candidates for office in the association.
5. Recognize, by means of an award, those individuals whom have made a significant contribution to the personal development of graduate nurse anesthesia students (Guiding Light Award presented yearly).
6. May invite any member or guest to participate in its meetings. Guests and members cannot vote.

Advisors

Advisors serve as mentors and provide guidance to student representatives.

Advisors may attend Executive Committee meetings only if invited by the Executive Committee and have no voting privileges.

Elections

Candidate election forms for Elective Office shall be distributed in February to all junior students with submission deadline March 1.

Voting shall take place yearly at the spring MANA conference meeting with each member present having one vote.

Consent of the nominated member must be obtained before his/her name may be placed on the ballot.

A ballot of the members present of the Executive Committee shall break a tie vote.

The term of office for those elected shall commence at the July MANAS meeting.

Objectives

- Encourage nurse anesthesia student participation in MANAS.
- Advance the science and art of nurse anesthesia.
- Promote progress and stimulate interest in the scientific, cultural, and economic aspects of the specialty of nurse anesthesia.
- Promote camaraderie among fellow nurse anesthesia students.
- Meet a minimum of 4 times yearly.
- Act as an educational, professional, and social organization designed to heighten the level of professional awareness of nurse anesthesia students.
- Serve both as a catalyst for professional identity and a valuable networking source for those who actively participate.
- Promote inter-program and MANA membership communication of student activities and research.
- Provide nurse anesthesia students a forum to express concerns and problems.
- Facilitate interactions between this association and the faculty of the various programs.
- Provide a means of exploring approaches for funding student research, trips to state and national meetings, speakers, etc.
- Recognize, by means of an award, those individuals whom have made a significant contribution to the personal development of graduate nurse anesthesia students.
- Provide support for student members running for national positions.
- Provide assistance in the development of other state student nurse anesthesia associations.
- Influence policy development in areas related to grants, loans, and educational process by coordinating letter writing campaigns and visits to legislators.
- Enhance public awareness of the roles of nurse anesthetists.

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